



## CALL FOR APPLICATIONS

### Job Announcement

#### Position: Fundraising Consultant(s) – local and international consultants

The Advocacy and Policy Institute, a well-established and active Cambodian NGO operating in the field of advocacy, human rights, good governance, natural resource governance and climate change and community support, is seeking a skilled, pro-active person, with a keen interest in Fundraising, to promote API's projects and strengthen its presence in the Cambodian civil society.

API is currently looking for a Cambodian/ international candidate for the position of **Fundraising Consultant(s)** with local and international philanthropy, private companies CSR, foundations and international organisations and donors to implement API strategic plan 2024-2028.

#### How to apply

Interested applicants are requested to submit a cover letter and detailed CV by email or by post to the address below.

**Closing date: 30 April 2025 by 5 PM.**



## Job Description

**Position:** Fundraising Consultant

**Contract type:** Part-time consultant and flexible (short/long term)

**Location:** Phnom Penh

**Fees:** Output-based fees (deliverable concept note/proposal)

**Report to:** Executive Director

### Job Purpose

The Institutional Fundraising Consultant will work to promote API's projects and strengthen its presence in the Cambodian civil society.

### Key expected results and responsibilities:

#### Fundraising (local and international philanthropy, private companies CSR, foundations, international development partners and donors)

- Building relations and networking with national and international donors, partners, and stakeholders.
- Supports API to achieve API's fundraising goals and targets by designing projects for fundraising, writing proposals, and leading fundraising activities, focusing in particular on raising funds (donations, crowdfunding) from local and international foundations, local communities, individual supporters, private enterprises, and philanthropists.
- Concept note/proposal development will be provided by API case by case based on need.

### Skills:

- Excellent command of spoken and written English (both spoken and written)

### Qualification Required:

- Master's degree in the field of development study or similar field.
- Experience working with NGOs on fundraising for at least 3 years.
- A demonstrated a strong passion for API's vision, mission, and goal.

### How to apply

Interested applicants are requested to submit a cover letter and detailed CV by email or by post to the address below.

API is committed to a policy of equal opportunities, and value inclusion, and seeks to have a diverse and inclusive workforce. Applications are welcome from people of all origins, ages, religions, genders, ethnicities, sexual orientations, and disabilities. Every application will be reviewed against the above requirements for the position only. **Women and people with disabilities are encouraged to apply.**

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More info and job description at <http://www.apiinstitute.org>